

# Asheville-Buncombe Technical Community College

# (A-B Tech) Procedure

## Procedure 106: Board of Trustees Expectations and Responsibilities

## Trustee Expectations

The Board of Trustees of Asheville-Buncombe Technical Community College shall possess and exercise those powers and duties as described by and delegated under Chapter 115D of the NC General Statutes (NCGS). In accordance with Subchapter 300 of the State Board of Community College Code (SBCCC), “each college within the system shall operate under the direction of a board of trustees, a corporate body, which derives its authority from the law and rules of the State Board.” Likewise, in all things, the Board of Trustees operates with integrity (SACSCOC 1.1).

## Trustee Responsibilities

### Fiduciary

* Review the College’s fiscal operations as presented by College Administration to maintain sound fiscal and Management Practices (BOT Policy 400, 1A SBCCC 200.4, G.S. 143D-7, G.S. 115D-20(9), G.S. 7 115D-58.16, SACSCOC 4.1(b)).
* Approve the annual budget and any student fees required for enrollment (1A SBCCC 200.4).
* Act as the legal owner of the institution (1B SBCCC 300.1 and 300.2, SACSCOC 4.1(a)).
* Approve all new Building and Repair projects (1H SBCCC 400.3, 400.4, and 400.6).

### Policy

* Approve the organization's mission, strategic goals, and objectives (1B SBCCC 400.2).
* Create such polices as directed by NCGS and or SBCC Code (1B SBCCC 300.1(b)).
* Differentiate their role from the role of management and administration. (SACSCOC 5.2).
* Hear appeals from College Personnel as per Board of Trustees Policy (ABTCC Policy and Procedure 509.02: Employee Due Process.

### Academic Quality

* Review institutional performance (1B SBCCC 400.3, 1B SBCCC 400.5, 1H SBCCC 200.1(c2)).
* Approve any additions or deletions of academic programs (1D SBCCC 400.6).
* Recognize and ensure the principle of academic freedom. (ABTCC Policy 201: Academic Freedom, and SACSCOC 6.4).

### Stewardship of the Institution

* Select and evaluate the president (1C SBCCC 300.1 and 300.2).
* Protects the institution from undue influence by external persons or bodies (SACSCOC 4.2.f).
* Advise the CEO, who is responsible for the management of the organization.
* Safeguard the school's mission, reputation, and resources.

### These responsibilities are evidenced by:

* Abiding by the Code of Ethical Conduct within the BOT Policy Manual.
* Attending all board and committee meetings, having prepared for them in advance.
* Participating in personal giving and fundraising.
* Avoiding or disclosing conflicts of interest and uphold ethical standards.
* Viewing trustee duties from the perspective of the whole institution, rather than any special interest groups or constituencies.
* Supporting the board’s decision after vetting issues carefully despite disagreements.
* Maintaining the confidentiality of board matters.
* Serving as an advocate for the College
* Suggesting agenda items to assure that significant policy-related matters are addressed.
* Avoiding making any requests directly to A-B Tech employees without consultation with the Board Chair and the College President.
* Rejecting any offers of favors or gifts from or to anyone who is employed or served by the College or who is doing business with the College (NC General Statute 133-32).

### References:

State Government Ethics Act (Board of Trustees)

Policy 201, Academic Freedom

Policy 400, Sound Fiscal and Management Practices

Policy 509.02, Employee Due Process

G.S. 115D-20(9)

G.S. 7 115D-58.16

G. S. 133-32

G.S. 143D-7

SACSCOC 1.1

SACSCOC 4.1(a)

SACSCOC 4.1(b)

SACSCOC 4.2.f

SACSCOC 5.2

SACSCOC 6.4

1A SBCCC 200.4

1B SBCCC 300.1 and 300.2

1B SBCCC 400.2

1B SBCCC 400.3

1B SBCCC 400.5,

1D SBCCC 400.6

1H SBCCC 200.1(c2)

1H SBCCC 400.3, 400.4, and 400.6

Owner for Board of Trustees: President

Adopted: June 3, 2024